

# CALL-IN REQUEST FORM



**PLYMOUTH**  
CITY COUNCIL

<b>Decision to be called in</b>	THE CITY OF PLYMOUTH (TRAFFIC REGULATION ORDERS) (AMENDMENT No. 2014.1636344 – CENTRAL PARK AVENUE) ORDER 2014 & THE CITY OF PLYMOUTH (MOVING TRAFFIC REGULATION ORDERS) (AMENDMENT No. 2014.1636344 – SUTHERLAND ROAD, RESTORMEL ROAD) ORDER 2014
<b>Decision made by:</b>	Councillor Brian Vincent, Cabinet Member for Street Scene
<b>Date decision was made</b>	30.11.15
<b>Are you calling the decision in because you believe it to be outside of the Budget or Policy Framework</b>	No
<b>Reasons for the Call-In</b>	<p> <input type="checkbox"/> The decision maker failed to consider alternative courses of action                      The action should be no action.                 </p> <p> <input type="checkbox"/> The decision taker failed to take into account relevant factors                      This call in is in relation to the no- turn sign into Restormel road on Sutherland road.                 </p> <p>                     The cost estimates of the works on Restormel Road, Sutherland Road and Maple Grove for the cost of the footway widenings, dropped kerbs, related resurfacing and tactiles and so on is approximately £73,000.                 </p> <p>                     The cost of the necessary resurfacing works in this area is expected to be approximately £23,000.                 </p> <p>                     This no-turn will cause gridlock on the Houndiscombe rd/North Road East traffic lights. The junction is already gridlocked at various points in the day and this will only make it worse. The extra University outlets on the campus have caused extra pressure on the road junction. People could also use the back road of Sutherland road and Restormel road and this will create many traffic/safety issues.                 </p> <p>                     This proposal needs to be removed from this decision notice.                 </p> <p>                     -----                 </p> <p>                     There is confusion as to whether this is an approval of the overall proposed cycle scheme in relation to East Park Avenue and the 'give way' system on central park avenue near Holdsworth street.                 </p> <p>                     See example emails below from local residents                      Hi Steve                 </p>

I have no problems with speed humps in Central Park Avenue, however, I cannot see the reason for them as, to my knowledge, there is no problem with speeding and very few accidents for such a busy road, especially at commuter time.

It would be an expense that would be better spent elsewhere.

The concern I do have is the proposal of a 'Give Way' system between the bottom of Holdsworth Street and the roundabout.

Resident on Central Park Avenue

Hi Steve,

Is it still possible to register a protest regarding the one way system proposed for Restormal Road...if not would you be so kind and pass on this mail to the relevant authority I really am not happy with a one way sysmtem.

Many thanks

Resident on central park avenue

Dear Cllr. Rickets

Regarding the cycle paths being considered for this area decision no.1 is not clear. Surely it does not mean what it says----only cycles on Restormal Rd. I suppose they are referring to the short stretch of road running parallel to the railway lines between Restormal Road and Sutherland Road. Considering the large number of cars using that way and the small number of bicycles it seems a terrible waste of money and a total inconvenience to the public. Why Oh why when money is in such short supply does it have to be wasted in this way?????



Thank you for keeping us informed.

Sincerely,

Resident in Derry Avenue

**Signatures** To be valid **THREE** Members must support the request. All three Members should sign the form *OR* all three Members should email the Democratic Support Section ([democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk)) expressing their support for the call-in. In this case, the form should be completed and attached to all of the e-mails.

**Signatures of THREE Members**

Name	Signature
1. Cllr Steven Ricketts	
2. Cllr Mrs Pengelly	Diana Pengelly
3. Cllr Richard Ball	

Contact Details:	
Name of councillor to be contacted if there are any difficulties or questions.	Cllr Steven Ricketts

**Notice of call-in for non-urgent decisions –**

**(i) must be received in the Democratic Support Section by 4.30 p.m. on the fifth working day after Members have been notified that the decision has been made;**

**(ii) can be submitted to the Democratic Support Section or by using the on-line form which should be emailed to [democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk)**

**Notes**

**1. Timescale for Call-in**

The call-in must be made by 4.30 p.m. on the 5<sup>th</sup> working day after Members have been notified that the decision has been made. In the case of Cabinet decisions the decision list, which is circulated on the Friday after Cabinet meetings, will say when the period for calling in those decisions expires.

**2. Which decisions can be called in?**

Only executive decisions can be called in. In practice this means:

- Decisions taken by the Cabinet
- Decisions taken by Cabinet Members
- Executive decisions made under joint arrangements, for example Tamar Bridge and Torpoint Ferry Joint Committee

If you are unsure about whether a decision can be called in you should seek advice from the Head of Legal Services or the Democratic and Member Support Manager.

**3. Are there decisions that cannot be called In?**

Yes. There are some decisions that cannot be called in. These include:

- Decisions made by the City Council

- Decisions made by non-executive committees such as the Planning Committee, Licensing Committee etc.
- Executive, non key decisions made by officers
- Decisions made by officers acting under delegation from a non-executive committee e.g. planning decisions made by officers.
- Appeals Panel decisions
- Decisions which have already been called in once

*(Note: A decision modified becomes a new decision and, therefore, available for possible call-in).*

- Urgent decisions (except that a request can be made to the Co-operative Scrutiny Board for 'post decision' scrutiny).
- Officer decisions

#### 4. **How do I make a Call-In request?**

Use the call-in request form. You must ensure that you complete the form.

- Be clear about which decision you wish to call-in
- Give as much information as possible about your reasons for calling the decision in. This will ensure that when the call-in is considered your concerns will be discussed.
- Once you have filled in the form you must have the necessary support from two other Members.
- The Members supporting the request must either:
  - sign the form or
  - send an e mail supporting the request to the Democratic Support Section ([democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk))
- This must be done before the end of the call-in period.
- If you are using email, complete the form and email it to the Members you are asking for support. Ask them to send an e mail to the Democratic Support Section ([democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk)) with a copy of the form attached and confirm that they are supporting the call-in request.

#### 5. **Call-in of decisions outside the budget or the policy framework**

This is a slightly different procedure. If you believe that a particular executive decision is outside of the Budget or Policy Framework, which has been agreed by Council, you can call it in. The procedure for making the call-in is the same but you must state on the form that it is being called in because you believe it to be outside the budget or the policy framework. You should state the reasons why you believe this to be the case in the reasons for making the call-in. Although the procedure for making the call-in request is similar, this is a different type of call-in and the procedure once the call-in has been made is different.